



## Commission on Forensic Science

**September 22, 2023**

**Empire State Development Corporation**  
633 3rd Ave, 37th Floor, New York, NY 10016

**Division of Criminal Justice Services**  
80 South Swan Street, Room 118, Albany, NY 12210

**9:02 AM – 12:16 PM**

### **DRAFT MEETING MINUTES**

#### **Commission Members in Attendance:**

Pasquale Buffolino, Ph.D.  
James Chithalen, Ph.D.<sup>1</sup>  
Lydia de Castro  
Jill Dooley, Ph.D.  
William Fitzpatrick, Esq.  
Jessica Goldthwaite, Esq.  
Michael Marciano, Ph.D.  
Hon. Angela Mazzarelli  
Acting Superintendent Steven Nigrelli<sup>2</sup>  
Beverly Rauch  
Michelli Schmitz  
Ann Willey

#### **DCJS Staff in Attendance:**

Colleen Glavin, Esq.  
Natasha Harvin-Locklear, Esq.  
Shelley Palmer  
Joseph Popcun  
Brianna Robinson  
Lindsey Rockwell  
Elizabeth Suparmanto

#### **Other Attendees:**

Misonara Ahmed – New York City OCME Department of Forensic Biology  
Nicole Capitali – New York City Police Department Police Laboratory

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<sup>1</sup> Representative of Commission Member James V. McDonald, M.D.

<sup>2</sup> Nigrelli attended via telephone. In accordance with the Open Meetings Law, Nigrelli will not be counted toward quorum and voting requirements. However, this does not affect the outcome of the meeting.

Neil Fenton – New York City Police Department Police Laboratory  
 James Harrison – Westchester County Department of Public Safety Crime Laboratory  
 Michael Jankowiak – New York State Police Crime Laboratory  
 Rosalyn Joseph – New York City Police Department Latent Print Section  
 Thomas Leach – New York State Police Crime Laboratory  
 Christopher McDonough – New York State Police Crime Laboratory  
 Kyra McKay – New York City OCME Department of Forensic Biology  
 Jennifer Odien – New York City OCME Forensic Anthropology Unit  
 Scott O’Neill – New York City Police Department Police Laboratory  
 Stephanie O’Shea – New York City Police Department Police Laboratory  
 Julie Pizziketti – New York State Police Crime Laboratory  
 David Pulikowki – New York State Police Crime Laboratory  
 Meredith Rosenberg – New York City OCME Department of Forensic Biology  
 Kerri Sage – New York State Police Crime Laboratory

*Approximate  
video times*

Dr. Jill Dooley opened the meeting by stating that Chair Rosado was unable to attend and had asked Dr. Dooley to chair the meeting in her absence. In honor of National Forensic Science week, the Commission recognized the dedication and hard work of the 22 accredited laboratories and their staff. Dr. Dooley then took a roll call as the members were in attendance in New York, Albany, and virtually. A quorum was established with 10 voting members (Buffolino, de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rauch, Schmitz, and Willey).

00:00:00  
00:03:33

Dr. Dooley requested a motion to approve the September 22, 2023, agenda. The motion to approve the agenda was made by Mr. Fitzpatrick, seconded by Judge Mazzarelli, and approved unanimously with 10 votes.

00:03:33  
00:04:25

Then, Dr. Dooley requested a motion to approve the minutes of the June 9, 2023, Commission meeting. The motion to approve the minutes was made by Dr. Buffolino. Dr. Marciano seconded the motion, and it was approved unanimously with 10 votes.

00:04:25  
00:05:23

Next, the Commission reviewed the Accreditation/Laboratory Updates. During this agenda item, matters regarding the New York City Police Department Latent Print Section, New York City Police Department Police Laboratory, Suffolk County Crime Laboratory, Westchester County Department of Laboratories and Research Division of Forensic Science, Westchester County Department of Public Safety, and Yonkers City Police Department Forensic Science Laboratory were considered. Representatives from the laboratories were available in person or via WebEx to respond to members’ questions.

00:05:23  
00:17:50

The Commission reviewed the New York City Police Department Latent Print Section ANAB renewal of accreditation assessment documentation. There was a brief discussion on how later materials may impact this renewal of accreditation and if the Commission should continue with the renewal vote. Dr. Buffolino then made a motion to continue with the renewal vote and Ms. Schmitz seconded the motion. The motion carried in a vote of 7 in favor

00:05:23  
00:11:32

(Buffolino, de Castro, Dooley, Marciano, Rauch, Schmitz, and Willey) and 3 opposed (Goldthwaite, Fitzpatrick, and Mazzarelli).

*Approximate  
video times*

Dr. Dooley called for a motion to issue full renewal of New York State Accreditation to the New York City Police Department Latent Print Section concurrent with its ANAB accreditation. Dr. Buffolino made a motion, Ms. Schmitz seconded the motion, and it was approved with 8 votes (Buffolino, de Castro, Dooley, Fitzpatrick, Marciano, Rauch, Schmitz, and 2 abstentions (Goldthwaite and Mazzarelli).

00:11:40  
00:12:39

The next agenda item was Old Business. Ms. Glavin provided the Commission members with a verbal update on the Familial Search Program. The New York Court of Appeals heard the oral arguments on September 14, 2023, for the familial DNA case, and a decision on the appeal is expected in 6 to 8 weeks.

00:17:50  
00:21:00

The Commission then discussed matters regarding the Niagara County Sheriff's Office Forensic Laboratory. Ms. de Castro gave an update from the working group stating that Director Giffin had reported that the laboratory had hired a Quality Assurance Manager that will be starting this fall and the laboratory has successfully completed training regarding the working groups recommendations. The Commission also reviewed the summary from ANAB regarding its investigation of the anonymous complaint against the Laboratory. ANAB representative, Brad Putnam was available to answer questions. After much discussion by Commission members, regarding how ANAB came to its conclusion(s), (e.g., methods of investigation) and the documents used for the conclusion of ANAB's findings (e.g., investigative notes); Dr. Dooley made a motion to have the Office of Forensic Services send a letter to ANAB requesting investigative documentation regarding the anonymous letter in the Niagara County Sheriff's Office Forensic Laboratory. Ms. de Castro seconded the motion, and it was approved with 10 votes (Buffolino, de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rauch, Schmitz, and Willey).

00:21:00  
00:54:02

Dr. Dooley then reviewed laboratory disclosures from the Erie County Medical Examiner's Office Forensic Toxicology Laboratory, Monroe County Forensic Toxicology Laboratory, New York City OCME Department of Forensic Biology, New York City OCME Department of Forensic Toxicology, New York City Police Department Latent Print Section, New York City Police Department Police Laboratory, New York State Police Crime Laboratory, Niagara County Sheriff's Office Forensic Laboratory, Suffolk County Crime Laboratory, Suffolk County Toxicology Laboratory, Westchester County Department of Laboratories and Research Division of Forensic Science, Westchester County Department of Laboratories and Research Division of Forensic Toxicology, and Yonkers City Police Department Forensic Science Laboratory. Representatives from the laboratories were available in person or via WebEx to respond to members' questions. A brief intermission of the meeting was taken at 11:10 am and the meeting reconvened at 11:21 am.

00:54:02  
02:57:11

Dr. Dooley then requested a motion to enter Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Mr. Fitzpatrick, seconded by Judge Mazzarelli. The motion was approved unanimously.

02:57:11  
02:58:20

The Commission adjourned into Executive Session.

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The Commission reconvened the open meeting at 12:14 pm and Dr. Dooley indicated that the Commission took no formal action during Executive Session.

*Approximate  
video times*  
02:58:50  
02:58:53

Dr. Dooley stated that the next meeting of the Commission will take place on December 15, 2023. Dr. Marciano made a motion to adjourn the meeting, seconded by Ms. Rauch and approved unanimously.

02:58:53  
03:00:05

**Note:**

***Video of the open meeting is available on YouTube.***



October 30, 2023

Pasquale Buffolino, Ph.D.  
Nassau County Office of the Medical Examiner  
Division of Forensic Services  
1194 Prospect Avenue  
Westbury, NY 11590

Dear Dr. Buffolino,

Congratulations! On October 29, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Surveillance Assessment the week of October 13, 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Jami J. StClair  
Senior Manager of Accreditation  
ANSI National Accreditation Board

cc: Karen Dooling, Assistant Director  
Mark Gil, Quality Assurance Manager  
ANAB Office



# CERTIFICATE OF ACCREDITATION

## The ANSI National Accreditation Board

Hereby attests that

**Nassau County Office of the Medical Examiner**  
**Division of Forensic Services**  
1194 Prospect Avenue, Westbury, New York 11590 USA

Fulfills the requirements of

**ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)**  
**FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

In the field of

**Forensic Testing**

This certificate is valid only when accompanied by a current scope of accreditation document.  
The current scope of accreditation can be verified at [www.anab.org](http://www.anab.org).



Pamela L. Sale, Vice President, Forensics

Expiry Date: 28 February 2027  
Certificate Number: FT-0243





**ANSI National Accreditation Board**



**SCOPE OF ACCREDITATION TO:  
ISO/IEC 17025:2017  
Accreditation Requirements for Forensic Testing and Calibration (2023)  
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

**Nassau County Office of the Medical Examiner  
Division of Forensic Services**

1194 Prospect Avenue  
Westbury, New York 11590 USA

**FORENSIC TESTING**

Expiry Date: 28 February 2027      Certificate Number: FT-0243

<b>Discipline: Biology</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical General Microscopy Immunoassay

<b>Discipline: Fire Debris and Explosives</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

<b>Discipline: Firearms and Toolmarks</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Function Evaluation	Air Gun Firearm Silencer	Force Gauge Measuring Equipment Visual

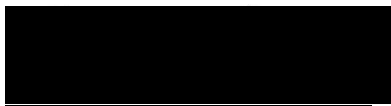


Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Measuring Equipment Software Program Visual
Qualitative Determination	Ammunition Firearm	General Microscopy Reference Collection

<b>Discipline: Friction Ridge</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

<b>Discipline: Seized Drugs</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Visual
Quantitative Measurement	Solid	Gas Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale  
Vice President, Forensics





**Nassau County Office of the Medical Examiner Division of  
Forensic Services**

2023 - 17025T - Surveillance Document Review

Prepared by Deedra Hughes

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Data collected on 2023-10-01

ANSI National Accreditation Board

United States

## Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

### REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

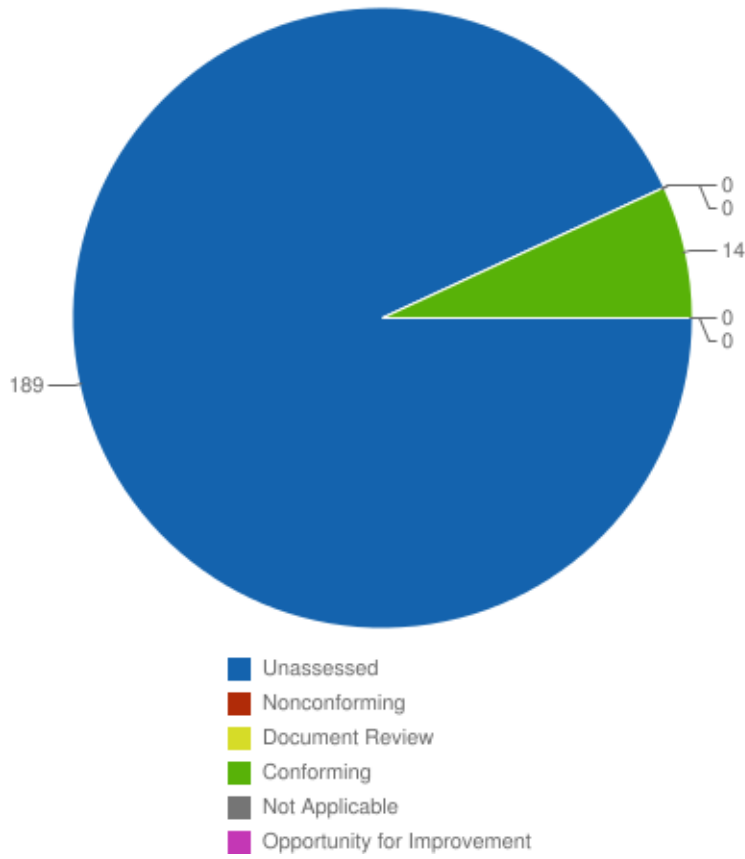
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

### ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

## Summary of Comments



## Audit Comments

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**New York City Office of Chief Medical Examiner-Forensic  
Anthropology Unit**

2023 - 17020 - Surveillance Document Review

Prepared by Pamela Mikulcik

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Data collected on 2023-11-01

ANSI National Accreditation Board

United States

## Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provides a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the inspection body and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

### REQUIREMENTS:

ISO/IEC 17020:2012 Conformity assessment – Requirements for the operation of various types of bodies performing inspection & ANAB Accreditation Requirements for Forensic Inspection Bodies (AR 3120) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the inspection body's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for subcontracting inspection services when applicable.

Process requirements related to the handling of inspection items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items collected and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient records and are reported correctly, accurately, clearly. Requirements for a documented process for handling complaints and appeals.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Required procedures for corrective action and preventive actions. Requirements for an internal audit program and management reviews.

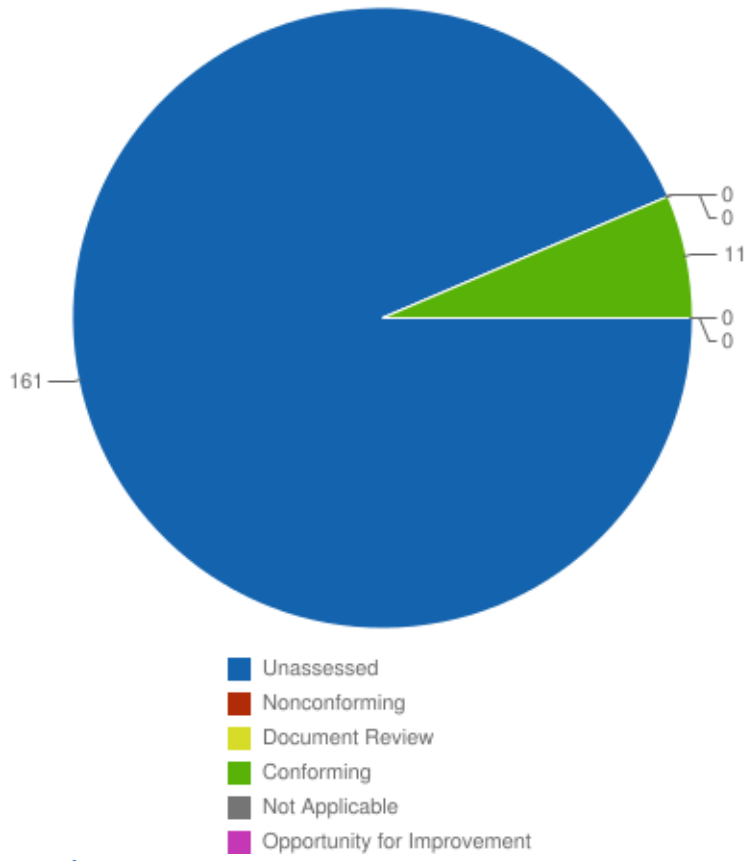
The accreditation activity also evaluates the inspection body's conformance with their own management system requirements.

### ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the inspection body demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

## Summary of Comments



## Audit Comments

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November 28, 2023

Dr. Scott O'Neill  
New York City Police Department  
Police Laboratory  
150-14 Jamaica Avenue  
Jamaica, NY 11432

Dear Director O'Neill,

Congratulations! On November 27, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Surveillance Document Review in October 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,

Nita Bolz  
Senior Manager of Accreditation  
ANSI National Accreditation Board

cc: Stephanie O'Shea, Quality Assurance Manager  
ANAB Office



# CERTIFICATE OF ACCREDITATION

**The ANSI National Accreditation Board**

Hereby attests that

**New York City Police Department  
Police Laboratory  
150-14 Jamaica Avenue, Jamaica, New York 11432 USA**

Fulfills the requirements of

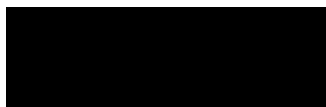
**ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)**

In the field of

**Forensic Testing**

This certificate is valid only when accompanied by a current scope of accreditation document.  
The current scope of accreditation can be verified at [www.anab.org](http://www.anab.org).



Pamela L. Sale, Vice President, Forensics

Expiry Date: 31 March 2026  
Certificate Number: FT-0251







**ANSI National Accreditation Board**

**SCOPE OF ACCREDITATION TO:  
 ISO/IEC 17025:2017  
 Accreditation Requirements for Forensic Testing and Calibration (2023)**

**New York City Police Department Police Laboratory**  
 150-14 Jamaica Avenue  
 Jamaica, New York 11432 USA

**FORENSIC TESTING**

Expiry Date: 31 March 2026

Certificate Number: FT-0251

<b>Discipline: Document Examination</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Chemical/Physical Comparison	Content Document Fractured Item Stamp	General Microscopy Reference Collection Visual
Qualitative Determination	Content Copier Document Fractured Item Ink Printer Stamp Substrate Typewriter	General Microscopy Reference Collection Visual
Recovery	Content Document	Electrostatic Detection Device Visual

<b>Discipline: Fire Debris and Explosives</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Explosive	Chemical Energy Dispersive Spectroscopy Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microcrystalline

		Raman Spectroscopy Scanning Electron Microscopy X-ray Fluorescence Spectroscopy X-ray Powder Diffraction Spectroscopy
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

<b>Discipline: Firearms and Toolmarks</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Distance Determination	Firearm Physical Item	Chemical General Microscopy Measuring Equipment
Function Evaluation	Firearm Silencer	Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Visual
Qualitative Determination	Firearm Metal Nitrate	Chemical General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

<b>Discipline: Friction Ridge</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Enhancement	Ridge Detail	Chemical Physical Software Program

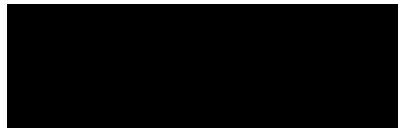
<b>Discipline: Impressions</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Enhancement	Footwear	Chemical Physical Software Program
Physical Comparison	Footwear	Software Program Visual
Qualitative Determination	Footwear	Reference Collection

<b>Discipline: Materials (Trace)</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Chemical/Physical Comparison	Coating Fiber/Textile Fractured Item General Unknown Glass Polymer Tape	Energy Dispersive Spectroscopy Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microcrystalline Microspectrophotometry Raman Spectroscopy Refractometry Scanning Electron Microscopy Ultraviolet Spectroscopy Visible Spectroscopy Visual X-ray Fluorescence Spectroscopy X-ray Powder Diffraction Spectroscopy
Qualitative Determination	Coating Fiber/Textile General Unknown Glass Gunshot Residue Hair Metal Tape	Chemical Energy Dispersive Spectroscopy Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microcrystalline Raman Spectroscopy Reference Collection Refractometry Scanning Electron Microscopy Ultraviolet Spectroscopy Visible Spectroscopy Visual X-ray Fluorescence Spectroscopy X-ray Powder Diffraction Spectroscopy
Reconstruction	Other Information Physical Item	Not Applicable

<b>Discipline: Seized Drugs</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Visual

Quantitative Measurement	Liquid Solid	Gas Chromatography Liquid Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider’s Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale  
Vice President, Forensics



**New York City Police Department - Police Laboratory**  
2023 - 17025T - Surveillance Assessment  
Prepared by Albert Elian

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Data collected on 2023-10-10

ANSI National Accreditation Board

United States

## Description

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The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

### REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

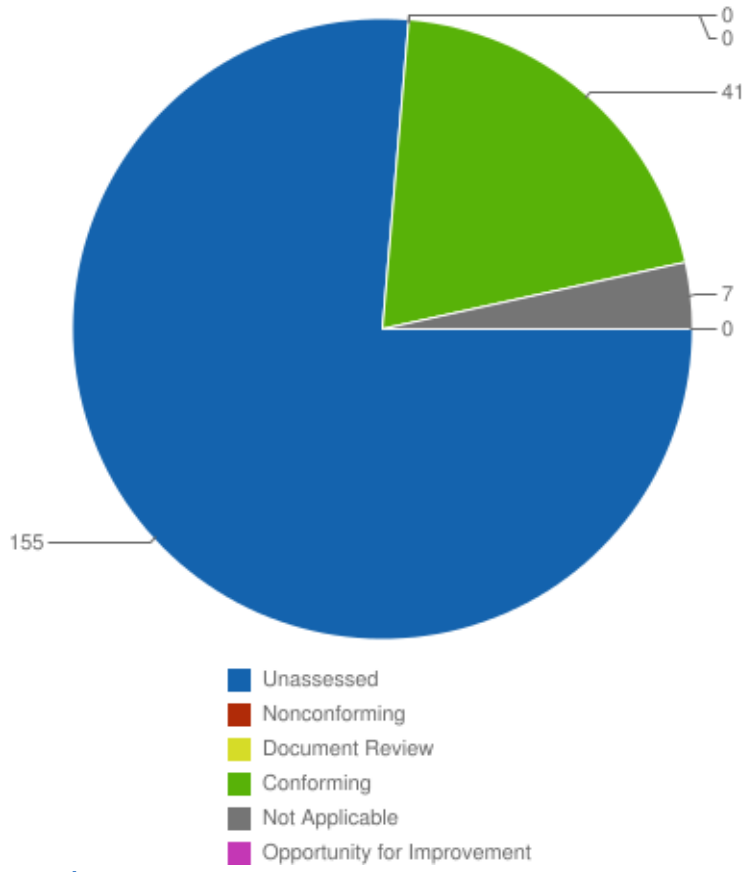
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

### ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

## Summary of Comments



## Audit Comments

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November 30, 2023

Andrea Lester  
New York State Division of Criminal Justice Services  
Latent Print Laboratory  
80 South Swan Street  
Albany, New York 12210

Dear Director Lester,

Congratulations! On November 28, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a reassessment the week of November 10, 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Janet M. Girten  
Senior Manager of Accreditation  
ANSI National Accreditation Board

cc: Jennifer Alois, Quality Manager  
ANAB Office





# CERTIFICATE OF ACCREDITATION

**The ANSI National Accreditation Board**

Hereby attests that

**New York State Division of Criminal Justice  
Services Latent Print Laboratory  
80 South Swan Street, Albany, New York 12210 USA**

Fulfills the requirements of

**ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)**

In the field of

**Forensic Testing**

This certificate is valid only when accompanied by a current scope of accreditation document.  
The current scope of accreditation can be verified at [www.anab.org](http://www.anab.org).



\_\_\_\_\_  
Forensics

Expiry Date: 31 March 2025  
Certificate Number: FT-0001





**ANSI National Accreditation Board**

**SCOPE OF ACCREDITATION TO:  
 ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)**

**New York State Division of Criminal Justice Services  
 Latent Print Laboratory**

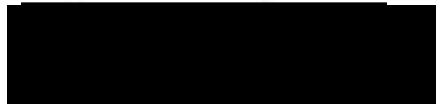
80 South Swan Street  
 Albany, New York 12210 USA

**FORENSIC TESTING**

Expiry Date: 31 March 2025      Certificate Number: FT-0001

<b>Discipline: Friction Ridge</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Individual Characteristic Database (Search only)	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale  
 Vice President, Forensics



**New York State Division of Criminal Justice Services - Latent Print  
Laboratory**

2023 - 17025T - Surveillance Document Review

Prepared by Guillermo Ortiz

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Data collected on 2023-11-01

ANSI National Accreditation Board

United States

## Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

### REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

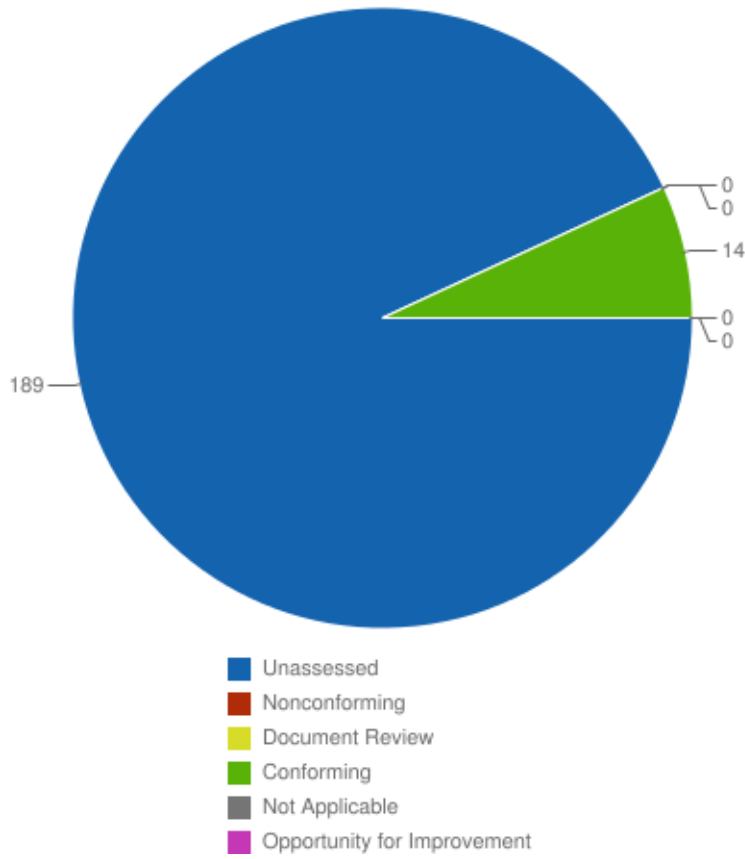
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

### ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

## Summary of Comments



## Audit Comments

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**dcjs.sm.forensiclabs**

---

**From:** Christine R. Giffin [REDACTED]  
**Sent:** Wednesday, October 4, 2023 10:33 AM  
**To:** Dooley, Jill (DCJS); Palmer, Shelley (DCJS)  
**Cc:** dcjs.sm.forensiclabs  
**Subject:** Re: QA Manager Start Date  
**Attachments:** G\_Lab Organization Chart.docx

**ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.**

Sure.

Here it is (once he starts.)

*Christine R Giffin, MS*

Director of Forensic Laboratory  
Niagara County Sheriff's Office Forensic Laboratory  
5526 Niagara Street Ext | Lockport, NY 14095-0495  
[REDACTED]

---

**From:** Dooley, Jill (DCJS) <[REDACTED]>  
**Sent:** Wednesday, October 4, 2023 10:22 AM  
**To:** Christine R. Giffin [REDACTED]; Palmer, Shelley (DCJS) <[REDACTED]>  
**Cc:** dcjs.sm.forensiclabs <dcjsforensiclabs@dcjs.ny.gov>  
**Subject:** RE: QA Manager Start Date

**[EXTERNAL MESSAGE]**

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

- Niagara County IT

Thank you, Christine. Could you also provide us an updated organizational chart with all employees and the QA Manager?

Thanks,  
Jill

**Jill M. Dooley, Ph.D.**  
Director, Office of Forensic Services

**New York State Division of Criminal Justice Services**  
**Office of Forensic Services, 8<sup>th</sup> Floor**  
80 South Swan St., Albany, NY 12210  
(518) 457-1901 (main number)  
[REDACTED]

[www.criminaljustice.ny.gov](http://www.criminaljustice.ny.gov)



**From:** Christine R. Giffin [REDACTED]  
**Sent:** Wednesday, October 4, 2023 10:10 AM  
**To:** Dooley, Jill (DCJS) [REDACTED]; Palmer, Shelley (DCJS) [REDACTED]  
**Cc:** dcjs.sm.forensiclabs <dcjsforensiclabs@dcjs.ny.gov>  
**Subject:** QA Manager Start Date

*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

Good morning,

We have an official start date for our new QA Manager, Kevin Condel. He will be starting with the Forensic Laboratory on Monday, October 23, 2023. I have attached his resume should anyone wish to review it.

Thank you,

*Christine R Giffin, MS*

Director of Forensic Laboratory  
Niagara County Sheriff's Office Forensic Laboratory  
5526 Niagara Street Ext | Lockport, NY 14095-0495  
[REDACTED]

Notice: This electronic transmission is intended for the sole use of the individual or entity to which it is addressed and may contain confidential, privileged or otherwise legally protected information. If you are not the intended recipient, or if you believe you are not the intended recipient, you are hereby notified that any use, disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information, is strictly prohibited. Niagara County is not responsible for the content of any external hyperlink referenced in this email or any email. IF YOU HAVE RECEIVED THIS TRANSMISSION IN ERROR, PLEASE NOTIFY THE SENDER IMMEDIATELY BY EMAIL AND DELETE THE ORIGINAL MESSAGE ALONG WITH ANY PAPER OR ELECTRONIC COPIES. Thank you for your cooperation.

Notice: This electronic transmission is intended for the sole use of the individual or entity to which it is addressed and may contain confidential, privileged or otherwise legally protected information. If you are not the intended recipient, or if you believe you are not the intended recipient, you are hereby notified that any use, disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information, is strictly prohibited. Niagara County is not responsible for the content of any external hyperlink referenced in this email or any email. IF YOU HAVE RECEIVED THIS TRANSMISSION IN ERROR, PLEASE NOTIFY THE SENDER IMMEDIATELY BY EMAIL AND DELETE THE ORIGINAL MESSAGE ALONG WITH ANY PAPER OR ELECTRONIC COPIES. Thank you for your cooperation.



October 20, 2023

Ranee Ho  
Onondaga County Center for  
Forensic Sciences Laboratory  
100 Elizabeth Blackwell Street  
Syracuse, New York 13210

Dear Director Ho,

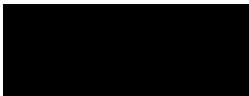
Congratulations! On October 19, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a reassessment scheduled the week of September 29<sup>th</sup>, 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Nita Bolz  
Senior Manager of Accreditation  
ANSI National Accreditation Board

cc: Kathleen Hum, Quality Assurance Manager  
ANAB Office





# CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Onondaga County Center for  
Forensic Sciences Laboratory**  
100 Elizabeth Blackwell Street, Syracuse, New York 13210 USA

Fulfills the requirements of

**ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)**

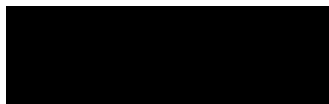
**FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

In the field of

**Forensic Testing**

This certificate is valid only when accompanied by a current scope of accreditation document.

The current scope of accreditation can be verified at [www.anab.org](http://www.anab.org).



Pamela L. Sale, Vice President, Forensics

Expiry Date: 31 January 2025

Certificate Number: FT-0229





**ANSI National Accreditation Board**

**SCOPE OF ACCREDITATION TO:  
ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)  
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

**Onondaga County Center for Forensic Sciences Laboratory**

100 Elizabeth Blackwell Street  
Syracuse, New York 13210 USA

**FORENSIC TESTING**

Expiry Date: 31 January 2025

Certificate Number: FT-0229

<b>Discipline: Biology</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical General Microscopy Immunoassay

<b>Discipline: Digital and Video/Imaging Technology and Analysis</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Acquisition/Extraction	Digital Data	Software Program
Content Analysis	Digital Data	Software Program Visual

<b>Discipline: Fire Debris and Explosives</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry



<b>Discipline: Firearms and Toolmarks</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Distance Determination	Firearm Physical Item	Chemical General Microscopy Measuring Equipment
Function Evaluation	Firearm	Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Visual
Qualitative Determination	Ammunition Firearm	General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

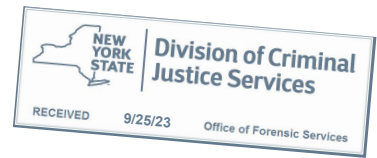
<b>Discipline: Friction Ridge</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

<b>Discipline: Seized Drugs</b>		
<b>Component/Parameter</b>	<b>Item</b>	<b>Key Equipment/Technology</b>
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Raman Spectroscopy Visual
Quantitative Measurement	Solid	Gas Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance

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Pamela L. Sale  
Vice President, Forensics



**Onondaga County Center for Forensic Sciences Laboratory**  
2023 - 17025T - Surveillance Document Review  
Prepared by Terry Mills

---

Data collected on 2023-09-01

ANSI National Accreditation Board

United States

## Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

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### REQUIREMENTS:

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Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

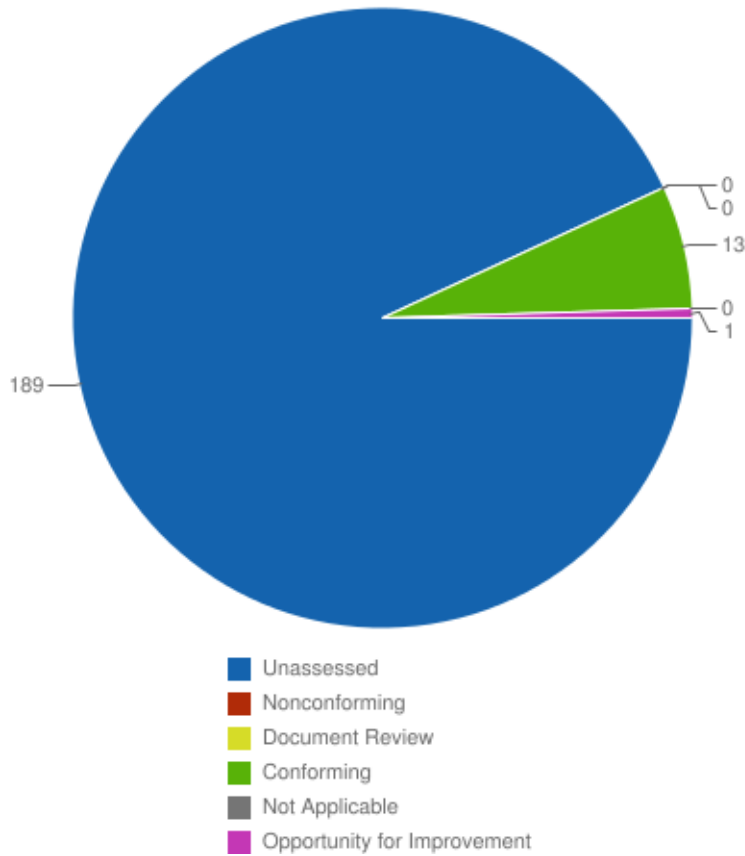
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

### ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

## Summary of Comments



## Audit Comments

### 8.7 Corrective actions (Option A)

8.7.1.g) ANAB Accreditation Requirement

Opportunity for Improvement : 0

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#### Requirement

g) Does the process for corrective action establish a reasonable timeframe for completion for each corrective action?

#### Comments

The lab would benefit by recording reasonable timeframes for completion of corrective actions as discussed during the initial actions in the QMS workflow record.

## dcjs.sm.forensiclabs

---

**From:** QualityMatters <qualitymatters@anab.org>  
**Sent:** Monday, October 30, 2023 9:29 AM  
**To:** Dorfman, Inga  
**Cc:** dcjs.sm.forensiclabs; Dinkel, Constance; Sineo, Roy  
**Subject:** RE: FT-0219 - Change of Management

*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

Good morning Inga,

Thank you for the notification. Our records have been updated with the changes and Donald Doller has been removed from our systems.

Have a great day!

*Mary*

**Mary Kiella | ANAB**  
**Coordinator, Forensics**

ANSI National Accreditation Board  
D.C. | Fort Wayne

[www.anab.org](http://www.anab.org)

ANAB Training - <https://anab.ansi.org/training/>



*ANSI National Accreditation Board*

---

**From:** Dorfman, Inga [REDACTED]  
**Sent:** Monday, October 30, 2023 8:23 AM  
**To:** QualityMatters <qualitymatters@anab.org>  
**Cc:** dcjsforensiclabs@dcjs.ny.gov; Dinkel, Constance [REDACTED] Sineo, Roy  
[REDACTED]  
**Subject:** [EXTERNAL] FT-0219 - Change of Management

Good morning,

This is a notification that Donald Doller has retired as the Chief of the Laboratory. Effective today, October 30, 2023, Constance Dinkel is the acting Chief and Roy Sineo is the acting Assistant Chief.

Please let me know if you have any questions or need anything else from us.



Thank you.

**Inga Dorfman**

Quality Manager

Suffolk County Crime Laboratory



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