



February 9, 2024

Empire State Development Corporation

633 3rd Ave
37th Floor
New York, NY

Videoconference Locations:

100 Bureau Drive, Building 227, Room B230, Gaithersburg, MD
9040 Town Center Parkway, Lakewood Ranch, FL

9:01 AM – 10:26 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Michael Coble, Ph.D.¹
Kathleen Corrado, Ph.D.
Katherine Gettings, Ph.D.
Kenneth Kidd, Ph.D.
Jenifer Smith, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Dean DeFruscio
Jill Dooley
Colleen Glavin, Esq.
Natasha Harvin-Locklear, Esq.
Katherine Mayberry
Shelley Palmer
Lindsey Rockwell
Elizabeth Suparmanto

¹ In accordance with a resolution and related procedures regarding the use of videoconferencing under extraordinary circumstances, which were adopted by the DNA Subcommittee on May 12, 2023 and added to its bylaws, Dr. Coble participated by videoconferencing from a private location due to extraordinary circumstances and, thus, shall not count toward a quorum, but was able to participate and vote as there was a quorum of members at physical location(s) open to the public.

Other Attendees:

Kyra McKay – NYC OCME, Department of Forensic Biology
 Craig O'Connor – NYC OCME, Department of Forensic Biology
 Meredith Rosenberg – NYC OCME, Department of Forensic Biology
 Mirtha Sabio – NYC OCME, Department of Forensic Biology
 Tiffany Vasquez – NYC OCME, Department of Forensic Biology
 Raymond Valerio – Queens District Attorney

*Approximate
Video Times*

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee is conducting its meeting in a hybrid situation with members present both in NYC and virtually. Dr. Coble then conducted a roll call as members of the Subcommittee were in attendance in New York and virtually. A quorum was established with 5 members present (Corrado, Gettings, Kidd, Smith, Sozer); one member participated from a private location due to extraordinary circumstances (Coble²).

00:00:00 –
00:01:41

Dr. Coble then asked for a motion to approve the February 9, 2024, agenda. A motion to approve the agenda was made by Dr. Sozer, seconded by Dr. Smith, and approved with six votes (Coble, Corrado, Gettings, Kidd, Smith, and Sozer).

00:02:09 –
00:03:32

The Chair then asked Subcommittee members for questions or comments on the minutes from the November 3, 2023, meeting of the Subcommittee. Dr. Corrado made a motion to approve the minutes, seconded by Dr. Kidd, and approved unanimously.

00:03:33 –
00:04:53

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences Laboratory, and New York State Police Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.

00:04:54 –
00:19:17

During Accreditation/Laboratory updates, the Subcommittee reviewed the final documentation from the ANAB reaccreditation assessment activity of the New York City OCME Department of Forensic Biology. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the New York City OCME Department of Forensic Biology in the discipline of Biology for the period concurrent with its ANAB accreditation to expire February 28, 2028. Dr. Smith made the motion, Dr. Kidd seconded the motion, and the motion was approved with five votes (Coble, Corrado, Gettings, Kidd, and Smith) and 1 abstention (Sozer).

00:05:02 –
00:17:40

The Chair then moved to Old Business. A verbal update was provided by Dr. Dooley on the Partial Match and Familial Search programs. There were no updates regarding CODIS Bulletins.

00:19:19 –
00:21:39

The Chair then moved to New Business with Dr. Dooley providing an update regarding the 2023 Annual Laboratory Summaries. Representatives from the New York State Police Crime Laboratory were available to discuss the recently completed software validation to

00:21:44 –
00:27:46

² See FN. 1 above.

upgrade the current Familial Searching Software to the United Data Connect Familial DNA Search Software version 4.0.

*Approximate
Video Times*

The Subcommittee then reviewed disclosures from the Erie County Central Police Services Forensic Laboratory and the New York City OCME Department of Forensic Biology. Representatives from the laboratories were available to respond to members' questions.

00:27:47 –
00:43:23

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Corrado, seconded by Dr. Sozer. The motion was approved unanimously.

00:43:24 –
00:44:30

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 9:47 AM and concluded at 10:24 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

00:45:44 –
00:45:55

The Chair then stated that the next meeting of the Subcommittee will take place on May 10, 2024 with location to be determined. A motion to adjourn was made by Dr. Sozer, seconded by Dr. Corrado, and approved unanimously.

00:45:56 –
00:47:00

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>