



**May 10, 2024**

**Alfred E Smith State Office Building**

80 South Swan Street

Albany, NY 12210

**Videoconference Locations:**

100 Bureau Drive, Building 227, Room B230, Gaithersburg, MD

9040 Town Center Parkway, Lakewood Ranch, FL

Shapiro Building, Room 5044, 70 Francis Street, Boston, MA

**9:02 AM – 10:37 AM**

**DRAFT MEETING MINUTES**

**DNA Subcommittee Members in Attendance:**

Frederick Bieber, Ph.D

Michael Coble, Ph.D.

Kathleen Corrado, Ph.D.

Katherine Gettings, Ph.D.

Jenifer Smith, Ph.D

Amanda Sozer, Ph.D.

**DCJS Staff in Attendance:**

Dean DeFruscio

Jill Dooley

Colleen Glavin, Esq.

Natasha Harvin-Locklear, Esq.

Katherine Mayberry

Shelley Palmer

Brianna Robinson

Lindsey Rockwell

Christine Sweet

Elizabeth Suparmanto

**Other Attendees:**

Russell Gettig – New York State Police Crime Laboratory

Nichole Hurbanek- New York State Police Crime Laboratory

Thomas Leach – New York State Police Crime Laboratory  
 Julie Pizziketti – New York State Police Crime Laboratory  
 David Pulkowski – New York State Police Crime Laboratory  
 Christopher Stockton – New York State Police Crime Laboratory  
 Ray Wickenheiser – New York State Police Crime Laboratory

*Approximate  
Video Times*

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee was conducting its meeting in hybrid with members present both in Albany and virtually. Dr. Coble then conducted a roll call to take attendance and a quorum was established with 6 members present (Bieber, Coble, Corrado, Gettings, Smith, and Sozer).

00:00:00 –  
00:01:11

Dr. Coble then asked for a motion to approve the May 10, 2024, agenda. A motion to approve the agenda was made by Dr. Smith, seconded by Dr. Corrado, and approved with six votes (Bieber, Coble, Corrado, Gettings, Smith, and Sozer).

00:01:12 –  
00:02:09

The Chair then asked Subcommittee members for questions or comments on the minutes from the February 9, 2024, meeting of the Subcommittee. Dr. Smith made a motion to approve the minutes, seconded by Dr. Sozer, and approved with five votes (Coble, Corrado, Gettings, Smith, Sozer) and 1 abstention (Bieber).

00:02:12 –  
00:03:08

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Erie County Central Police Services Forensic Laboratory, Monroe County Crime Laboratory, New York State Police Crime Laboratory and Suffolk County Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.

00:03:10 –  
00:11:35

The Chair then moved to Old Business. A verbal update was provided by Dr. Dooley on the Partial Match and Familial Search programs. Both the Partial Match and Familial Search program policies are due for a periodic review. The Office of Forensic Service (OFS) will circulate the current policies for review and discussion at the August meeting. A reminder was issued to all agencies that those looking to adopt Rapid DNA must come before the NYS DNA subcommittee. There were no updates regarding CODIS Bulletins.

00:11:36 –  
00:17:19

The Chair then moved to New Business. It was noted that a report of the Expert Working Group on Human Factors in Forensic DNA Interpretation, co-sponsored by the National Institute of Standards and Technology (NIST) and the National Institute of Justice (NIJ), titled *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach*, was released earlier in the week. The document was provided to members of the Subcommittee as a late agenda item; due to the length of the report, it will be reviewed and discussed at the August meeting. Additionally, OFS has provided the report to the Biology Technical Working Group (BIOTWG) for review; the Subcommittee has asked for feedback by the BIOTWG at its August meeting.

00:17:23 –  
00:27:24

The Subcommittee then reviewed disclosures from the Erie County Central Police Services Forensic Laboratory, New York City OCME Department of Forensic Biology, New York State Police Crime Laboratory, Onondaga County Center for Forensic Sciences Laboratory and Westchester County Department of Laboratories & Research Division of

00:27:25 –  
00:42:21

Forensic Science. Representatives from the laboratories were available to respond to members' questions.

*Approximate  
Video Times*

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Smith, seconded by Dr. Corrado. The motion was approved unanimously.

00:42:25 –  
00:43:23

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 9:45 AM and concluded at 10:34 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

00:43:41 –  
00:44:13

The Chair then stated that the next meeting of the Subcommittee will take place on August 9, 2024 with the location to be determined. A motion to adjourn was made by Dr. Smith, seconded by Dr. Corrado, and approved unanimously.

00:44:15 –  
00:45:02

**Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>**